

**TOWN MANAGER REPORT**  
**06/24/19**

*Incorporated 1669*  
*350 Years of Progress*



**CRANBERRY CAPITAL  
OF THE WORLD**



**Town of Middleborough**  
*Massachusetts*

ROBERT G. NUNES  
Town Manager

508-947-0928  
FAX 508-946-2320

**Town Manager's Report**

**June 24, 2019**

**June 17th – June 21st**

**Team Meetings**

1. Economic Development
  - a. Review Department Goals
  - b. Drive In project
  - c. Conservation
    - Pratt Farm survey
    - Projects/developments before commission
  - d. OECD
    - 40R
    - Business Guide
    - Peirce Building Working Group meeting
  - e. Health
    - Vaping Regs
    - Inspections
  - f. Planning
    - Construction Administrator Interviews
    - South Coast Rail
    - Cannabis Filings/Hunt lots
    - Cranberry Woods
    - Subdivision Rules and regulations
2. Department of Public Works

**Meetings with Department Heads**

1. DPW Director
  - a. Discussion on Fair Labor Standards Act (FSLA) with Town Counsel
  - b. Meeting prep
2. DPW Director
  - a. Discussion on Fair Labor Standards Act (FSLA) with Labor Counsel and a representative and employees from AFSCME Council 93
    - Back wages for DPW employees
    - Settlement reached

3. Conservation Agent, Housing Authority Director
  - a. Discussion on Phase II of the Oliver Mill Park Restoration project with members of the Community Preservation Committee (CPC), CPC consultant, project manager and members of the Herring Fisheries Commission
    - Phase I closeout
    - Phase II procurement
    - Bidding schedule

#### **Building Committee Meeting**

1. DPW Building Committee
  - a. Tree cutting/stump & grub
  - b. Earth Removal
  - c. Advanced Design Development documents
  - d. Site/floor plan layout
  - e. Permitting
  - f. Design Development cost estimate
  - g. Prequalification's of GC/File sub-contractors

#### **Town Committee Meeting**

1. Community Preservation Committee
  - a. Oliver House
    - Electrical project
    - Plumbing project
    - Chimney project

#### **Building Construction Job Meeting**

None

#### **Project Review Committee Meeting**

None

#### **Downtown Improvement Committee Meeting**

None

#### **Town Manager's Facebook Page (6-15 – 6-21)**

- 2,524 Likes
- 2,743 Followers
- 15,353 Posts reached
- 14 Posts e.g. Community Events, Town Government Information

I am now posting the BOS weekly meeting agenda on the TM FB page.

**Cannabis Host Community Agreement (HCA) Negotiations**

None.

**Meetings with Vendors/Contractors who have a contract with the Town, Businesses, Non-Profit Organizations**

None

**Communication with Federal, State and Local Government Agencies/Departments**

None

**FY19 Strategic Plan**

1. Implementation is ongoing
2. Review of FY20 goals

**Technical Assistance**

None

**Appointments/Reappointments**

1. Reappointed Tom Dexter and Lauren Haugh to the Historical Commission. Their terms will expire on June 30, 2022.
2. Reappointed Daniel Ajoue as an associate member to the Historical Commission. His term will expire on June 30, 2020.

**Contract Negotiations**

1. Interest Based Bargaining (IBB) negotiations with the Middleborough Education Association. Tentative agreement reached.

**This Town Manager's Report does not include a log for time spent interacting with residents/constituents, business owners, meeting prep time, day to day management issues or attendance at community events.**