

# **TOWN MANAGER REPORT**

**03/14/2022**

*Incorporated 1669*  
*353 Years of Progress*



CRANBERRY CAPITAL  
OF THE WORLD



**Town of Middleborough**  
*Massachusetts*

ROBERT G. NUNES  
Town Manager

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**Town Manager's Report**

**March 11, 2022**

**3/7/22 – 3/11/22**

**Team Meetings**

**None**

**Zoom Meetings/Telephone Meetings with Department Heads**

**1. IT Director**

- a. Technology
- b. IT Professional Development

**2. COA Director**

- a. COA negotiations
- b. STM/ATM articles
- c. Sprinkler/Insurance claims
- d. COVID
- e. Programming
- f. Meals on Wheels
- g. Activities
- h. Transportation/Drivers

**Building Committee Meeting**

**1. High School**

- a. Project status update
- b. Post occupancy
- c. COVID
- d. Punch list
- e. Proposed change orders
- f. Project budget
- g. Signage/wayfinding
- h. Ribbon cutting
- i. Invoices

**Town Committee Meeting**

**1. Permanent Cable Committee**

- a. Negotiations with Comcast

**Building Construction Job Meeting**

None

**Project Review Committee Meeting**

None

**Downtown Improvement Committee Meeting**

None

**Town Manager's Facebook Page (3/2/22 – 3/10/22)**

- 5,650 Followers
- 78,277 Posts reached
- 14 Posts e.g. Community Events, Town Government Information

**Cannabis Host Community Agreement (HCA) Negotiations**

None

**Meetings with Vendors/Contractors who have a contract with the Town, Businesses, Non-Profit Organizations**

1. Discussion on Hometown America's response to license fees with Selectman Germain and Attorney Gregg Corbo of KP Law

**Communication with Federal, State and Local Government Agencies/Departments**

None

**FY22 Strategic Plan**

1. Implementation of FY22 Strategic Plan is ongoing

**Technical Assistance**

None

**Appointments/Reappointments**

None

**Contract Negotiations**

1. Discussion on COA/Clerical proposals with AFSCME Business Manager

**This Town Manager's Report does not include a log for time spent interacting with residents/constituents, business owners, meeting prep time, day-to-day management issues or attendance at community events.**