

TOWN MANAGER REPORT

04/11/2022

Incorporated 1669
353 Years of Progress



**CRANBERRY CAPITAL
OF THE WORLD**



Town of Middleborough
Massachusetts

ROBERT G. NUNES
Town Manager

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Town Manager's Report

April 8, 2022

4/4/22 – 4/8/22

Team Meetings

None

Zoom Meetings/Telephone Meetings with Department Heads

1. IT Director

a. Personnel

2. DPW Director, Water Superintendent, Sewer Superintendent, Planner, Director of Economic and Community Development

a. Discussion on infrastructure with representatives of Wright Pierce, Arista Development and Selectman Mark Germain

- 40R project
- MBTA
- Sewer capacity
- Sewer allocation
- Sewer infrastructure
- Inflow & Infiltration (I&I) removal
- I&I analysis
- Water issues
- Grants
- BOS meeting

3. IT Director

a. Fire Department software

4. Planner, Director of Economic and Community Development

a. Discussion on the MBTA Community Compliance Guidelines with Attorney Jonathan Murray of KP Law and Selectman Mark Germain

- Zoning Act
- Application process
- MBTA community
- BOS meeting

5. Director of Economic and Community Development

- a. Use of room taxes for economic development/downtown/tourism
- b. Best practices

6. COA Director

- a. FY22 Budget
- b. Personnel
- c. Building issues
- d. COVID
- e. Programming
- f. Meals on Wheels
- g. Activities
- h. Transportation/Drivers

Building Committee Meeting

None

Town Committee Meeting

None

Building Construction Job Meeting

None

Project Review Committee Meeting

None

Downtown Improvement Committee Meeting (4/6/22)

- 1. Implementation of Downtown branding action steps
- 2. Presentation
- 3. BOS meeting

Town Manager's Facebook Page (4/1/22 – 4/7/22)

- 5,669 Followers
- 45,822 Posts reached
- 20 Posts e.g. Community Events, Town Government Information

Cannabis Host Community Agreement (HCA) Negotiations

None

Meetings with Vendors/Contractors who have a contract with the Town, Businesses, Non-Profit Organizations

None

Communication with Federal, State and Local Government Agencies/Departments

None

FY22 Strategic Plan

1. Implementation of FY22 Strategic Plan is ongoing

Technical Assistance

None

Appointments/Reappointments

None

Contract Negotiations

None

This Town Manager's Report does not include a log for time spent interacting with residents/constituents, business owners, meeting prep time, day-to-day management issues or attendance at community events.